

**Sammamish Arts Commission Meeting**  
**April 16, 2012**  
**Minutes**

**Attendees:**

**Commissioners** – Chair, Daphne Robinson, Lin Garretson, Claradell Shedd, Max Montrey, Mary Lynn Vance, Bala Subramanian, Bharath Sankaranarayan, Anne Schaefer

**City Staff** - Joe Guinasso, Allison Gubata

**Absent** - Barbara Jirsa

**Call to Order** - Meeting was called to order at 6:35 pm.

**Note Approval of March 19, 2012 Minutes** - Commission Meeting Minutes approved via email.

**2011 Budget and Financial Report YTD** - The 2011 balance of \$3,900 and the \$5k Skate Park funding carry over have been approved. 2012 Operating Budget is now \$29,700. (This does not include the \$5k allocated to Skate Park) A meeting should occur to include Barbara Jirsa, Daphne Robinson, Joe Guinasso and Donald Fels to have a better understanding of the Skate Park project process and implementation. Expenditures YTD: \$7,000.

**2012 Expense Forecast** – Current forecast to year 2012 end indicates total expenses could be \$26,091.39.

**LAA Meeting Recap** – Allison Gubata attended the March LAA meeting. The meeting focused on identifying community demographics and providing programs to reach the diversity in the community. Sammamish relies on results of the 2010 Census for this information. Also, Arts Education Washington encouraged communities to formally proclaim the month of May to be Arts Education month.

**Car Fest Update** – Whereas the Sammamish Chamber of Commerce has existing plans to host a Car Fest in Sammamish it was decided that this event serves the scope of Chamber much better. SAC will consider possible collaborations with this event that more closely serve the mission and scope of SAC.

**Archiving** – Mary Lynn Vance will meet with the City Webmaster and City Clerk on 4/26. The goal of the meeting is to determine the best way to create a permanent and accessible archive which will also serve as an additional PR tool for SAC and the city. May Lynn will continue to gather materials to maintain the 2012 archive binder.

**Event reminders and updates:**

- “Come Sit Awhile” – Paper cuts by Hannah Viano . 4/17. Gallery tour at 6pm, Commons Gallery. Artist’s discussion at 7pm, Sammamish Library.
- “Seniors Making Art” – Due to overwhelming response a second class was offered and quickly filled.
- “Haiku in the Woods” – This program had a great turnout and the post event comments were extremely positive.
- ACT Theatre – The Pitmen Painters – 4/19 - 7pm Community Reading Sammamish Library.

Sammamish Arts Commissioners are strongly encouraged to be present at all events.

**Arts Fair 2012** – Anne Schaefer, Lin Garretson and Max Montrey will form the committee to plan the 2012 Arts Fair Family Programs and Events. A meeting was scheduled for 4/26 to begin planning. Daphne Robinson to preside.

**Lucia Neare** – Daphne Robinson met with performance artist, Lucia Neare to view the lower commons grounds and discuss possible performance. Following the meeting Ms. Neare provided a cost range of \$9k – \$12k. Daphne requested that a possible scaled down performance be offered with smaller community budgets considered. Daphne has not received a response from Ms. Neare at this time.

**Farmer's Market Booth** – SAC may schedule a booth at the Farmer's Market on Wednesdays between the dates of May 16 – October 3 to promote programs and events. Booth hours are 3 – 7 pm. Contact Allison to reserve booth.

**Event Check List** – Daphne and Allison worked together to create a task checklist as a tool when planning an event.

**Invoice Template** – Allison created a generic invoice form to be used by vendors/performers who do not have a business invoice.

**Sammamish Highlands Unoccupied Retail Space** – Lin Garretson suggested requesting use of empty retail space for temporary display of art.

### **2013 Planning Meeting**

#### **SAC Foundation Events and Programs –**

- Annual Arts Fair 2-day event supporting local artists and attracting 2,000 attendees.
- Music – Simple Measures
- Theatre – Act Theatre
- Visual Arts - rotating exhibits in Commons Gallery

2013 focus to include above listed events and branch out further to possibly include dance, spoken word, utility box painting competition, cultural event.

Strategies to include:

- identify underserved groups in community for determining programs ie; autism disorder, senior citizens
- using vetted organizations to provide event or program ie; Small Hands on Art, Seniors Making Art, Seattle Architecture Group
- consider programs and events that foster community conversation ie; cultural events with a specific focus on fine and performing arts, small moment opportunities
- Establish a clear vision for 2013 programs and events

#### **Open Discussion**

Max is involved with the Seattle Architecture Group which offers hands on workshops for kids.

Anne reported that feedback in the Tri Awareness meetings indicates many students continue to struggle feeling accepted by peers in school.

The goal for May meeting will be to begin identifying events and programs and assigning possible dates and potential costs.

#### **Adjourn**

Next regular SAC meeting – Monday, May 14, 2012 - 6:30 PM Sammamish City Hall

***“When action is led by thoughtfulness and driven by passion people can do great things.”***